

## **PTO Meeting September 7, 2023**

### **Kelly Slattery called meeting to order at 7:03p**

**Members Present** – Principal Martin, Kelly Slattery, Barb Somrack, Michelle Frania, Ben Kimball, Mary Suvak, Eric Sukalac, Christine Taylor, Jennifer Wolf, Julie Zettl

**Members Not Present** – Lisa Adair, Jared Sprogis,

**Parents Present** – Vanessa Geiss, Greg Sustar, Deanna Sukalac, Jacinda Sanders, Kayla Mariola, the Finks

### **Secretary's Report**

- Motion to approve minutes - 1<sup>st</sup> - Julie, 2<sup>nd</sup> – Jen, motion approved unanimously

### **Treasurer's Report**

- Jared unable to be present, abbreviated report given by Kelly
- \$18,001.11 in checking
- \$21,843.65 in savings
- expect Jared to have signing capability by next meeting, positive pay controls being implemented per Diocese recommendation

### **Boosters Report - Greg**

- Working on getting Samantha O'Brien on the Boosters account as treasurer
- Cavaliers are having a CYO night, Boosters gets \$5 per ticket sale. If we get most tickets sold kids get to have an on-court experience... CYO night is on Halloween Party night
- Dealt with report of loud parent at volleyball game in Akron

### **Principal's Report – Mr Martin**

- Back to School Night – pretty well attended
- Grandparents Day tomorrow
- New families adjusting well, new teachers doing well
- MAP testing begins this week through end of month

### **President's Report -Kelly**

- We need a second signatory on checking account, not safe to have only 1 person especially at time of transitions, suggest PTO President be added to account access going forward
- Financial accountability policy – Kelly will work with Jared to propose policies for next meeting
  - Bank statements should be reviewed by more than 1 person
  - Cash received at fundraisers should be counted by 2 individuals at the event and signed off
- Motion to add President as signatory to checking account - 1<sup>st</sup> - Eric, 2<sup>nd</sup> - Ben, motion approved unanimously
- Discussed need to clearly more clearly define committees and their roles
  - Lisa – Room Parents – Head room parents have been identified for all classes; encouraging room parents to come to PTO meetings
  - Barb – Event Committee
    - NAR

- Dine Outs
- Gala
- Mary – Teacher Appreciation -
  - Usually during Teacher Appreciation week in May, but tough on schedules because May is busy at end of school year
  - Considering Teacher Tuesdays once a month rather than a whole week in May, can assign different parents in charge of each month, but will keep big lunch during Appreciation week in May
- Magazine fundraiser – discussed need to consider restructuring to be by family rather than each kid for less pressure on larger families
- Plan to focus on We Give Catholic rather than adding cookie dough or other sold items for fundraising efforts
  - We get 100% of We Give Catholic funds
  - AngelFund will also be pushed during annual campaign in fall/winter
  - SockReligious fundraisers suggested as future possibility

### **Old Business**

- Grandparents day needs volunteers
- Halloween party – Oct 27 – Vanessa is meeting with Jodi to get info and transition
  - Plan to keep party the same carnival style vs Trunk or Treat style
  - Consider reward for best religiously themed costume as a way to include All Saints Day in celebration

### **New Business**

- Mrs. Hotchkiss – can we do something for her and her husband?
  - Meal train? Instacart or take-out gift cards, or meals from Hungry Bee
  - Mr Martin will reach out to see what would be helpful and preferred

### **Closing Prayer – meeting adjourned at 7:43p**

1<sup>st</sup> – Julie, 2<sup>nd</sup> – Mary, motion approved unanimously